

Tadcaster Swim Squad
Minutes of Committee Meeting held on Friday 17th April 2015

Present: Dave Walker, Emma Walker, Ruth McHenery, Bobby Collins, Victoria Sharpe, Sam Collins, Charlie Heard, Eleanor Carswell, Jane Cusworth, Emily Ball, Ellie Heard, Callum McHenery, Conrad Romer.

Apologies: Steph Hiscott, Chris Porter, Fiona Garnett, Oli Hackwell.

VS opened the meeting and welcomed everyone.

1. Minutes of the last meeting and matters arising.

Discussion about the depth of minutes content – March minutes to be amended as discussed. Going forward minutes will be reviewed at the next meeting and not repeatedly amended. Draft minutes will not be published and minutes will be put on noticeboard the month after, once approved at meetings.

Agreed that the pool and coaches should meet to discuss issues raised at March's meeting and then proposals brought to the committee for discussion.

2. Club Captains.

CM said that late starts had been occurring more frequently – 5 minutes late on Wednesday 1st April, 5 minutes late on Wednesday 8th April and 15 minutes late on Sunday 12th April. The swimmers also said they felt sessions had been stopped early particularly on Tuesday mornings. EC said a parent had spoken to her about the late start on 12th April. EC to speak to FG.

Action EC

EB said that the swimmer of the month medal had a 2014 ribbon on it. This is old stock! New medals available – medal to be returned and replaced.

Swimmers were asked about writing articles for the website and newsletter – EH, CM, EB all would be happy to if they are at the gala. EB going to May Day gala so could possibly cover this one.

The swimmers left at this point.

3. Coaches.

JC said JG has submitted the new groupings to the pool.

JC left at this point.

4. Pool.

4.1. Setting up /Starting on time: Covered in club captains. EC to email FG

Action EC

4.2. Blocks: CP has emailed about blocks. The stands/legs are OK and don't need replacing. The Trust is happy to pay for standard tops but these will be changed as and

when required and may involve some of the blocks being taken out of use until they have new tops fitted. EC to email CP to accept this offer.

Action EC

5. Welfare.

SB not present so Recruitment Policy deferred to next meeting. SB also still needs to feedback on Time to Listen course.

5.1. Competition Policy and Guidelines: EW has drafted a policy clarifying the club position on gala entry and competition.

FG has said it seems comprehensive and SB said from a welfare point of view she is happy with it but did raise the query about what happens if a swimmer continues to enter off plan galas. EW asked for feedback from those present. CH pointed out that it is important that parents know that the ASA are leading this process and we are following ASA advice. EW to amend policy to clarify this. EC queried swimmers arriving half an hour prior to warm up – agreed this could make a long day longer and 15 minutes is preferable. EW to amend this point.

EW and SB have not yet met to amend the Notice for the noticeboard. EW and SB to meet to do this.

Action EW/SB

Discussion about what sanctions, if any, could be used if swimmers continue to go off the gala plan. Agreed that it will be a process of change, getting people used to it and encouraging a culture change. All agreed that the date the policy is issued should be the cut off point that we use to move forward. Date for issue agreed should be before the end of the current season (July) so the changes can be in place prior to the new season. EW to amend the policy and send to committee. Once approved EC will email out to swimmers and parents.

Action EW/EC

Team Managers:

CH asked if anyone had been recruited? SB is doing it in her role as Welfare Officer but no others as moment as waiting for the Recruitment Policy to be finalised.

6. Swim21.

Safeguarding Certificates: EC said the current Safeguarding certificates will expire in July/August and will need redoing for Swim21. EC to talk to FG about some courses.

Action EC

Club Development Plan: EC suggested that in the light of the discussions the last committee meeting had raised we should start to think about the CDP and where the club is going. All thought it would be a good idea to have a starter meeting for the committee to put down some suggestions, as parents representatives, to then bring back to the pool and coaches. Agreed pool and coaches need to meet and discuss their ideas. Agreed to hold this on Friday 15th May at Magnets Meeting Room. BC to confirm room is available. EC to mention to FG. EC to collate information from ASA CDP online course and share prior to the meeting.

Action BC/EC

7. Galas.

May Day: 51 swimmers going. For many it is their first LC gala. The coaches are attending 1 day each. EW has asked them if they need Team Manager support.

Jorvik: 70 swimmers attending!!!! Biggest number of swimmers we have ever had at a gala!! Both coaches are there all day. Team Manager support offered.

Rotherham: Details been sent out today. TSS closing date 26th April. Some FS eligible to swim so been invited.

Gala Plan 2015/16:

EW has emailed JG about next year's gala plan and will meet with JG and JC to look at.

Action EW

A query was raised in terms of LTAD are we doing too many galas as we are not sticking to the 12 week training cycle?

8. Treasurer.

Balance in March at the end of the financial year the balance was: £5731.01.

No major expenditure to come out.

9. Membership.

RM still needs to add Jill and Jordan to TSS membership.

Action RM

RM still needs to email JC about shallow dives.

Action RM

10. Kit.

SH not present but sent message:

The recent kit order has been placed.

Small T bag t shirts are now back in stock.

20 water bottles have been ordered but awaiting delivery.

Request for a sports back pack to be ordered and paid for by the club as the gala bag was agreed.

Action SH

11. Website/Twitter.

CR would like to take some more stock photos for the website. Still awaiting 1 family's photo consent.

Action CR

CR will add new policies to the FAQs.

Action CR

Sarah Catt has asked for Twitter feedback. Agreed would be useful to know how many parents were following and how it is being used. If used by a lot of parents could become a tool for updates and deadlines. CR to compile some stats and advertise Twitter on noticeboard.

Action CR

EW indicated that on Tad pool website the link is still for the old TSS website and no link to the new website. CR to look into this.

A.O.B.

12.1. AGM: EC prepared documents and will email them out and put on the noticeboard.

Action EC

12.2. Newsletters: Due to lack of news for monthly newsletters agreed to do the newsletters quarterly or as and when needed. Query about February and March SOTM. SC to chase this up. EW to do the certificates.

Action SC/EW

12.3. Committee Meal: BC to look at date/time/place.

Action BC

12.4. BBQ: Suggested date of 12th September 2015. BC to book if possible.

Action BC

12.5. Flamingo Land Trip: BC to look at dates/prices for reduced price tickets for summer holidays. Agreed easier and cheaper if people make own way there.

Action BC

Insurance: The committee is not aware of any claims or incidents/circumstances that may become a claim. There are no outstanding claims on the insurance.

13. Next Meetings.

The next meetings will be held on Sunday 17th May at 4.30pm and the AGM on Friday 26th June at 5.30pm.

Committee CDP meeting: Friday 15th May at 6pm at Tadcaster Magnets.